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## AGENDA REQUEST FORM THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA

 MEETING DATE
 2019-08-06 10:05 - School Board Operational Meeting
 Special Order Request

 AGENDA ITEM
 ITEMS
 O
 Yes
 No

 CATEGORY
 J. OFFICE OF FACILITIES & CONSTRUCTION
 Time

 DEPARTMENT
 Facilities Pre-Construction
 Open Agenda

#### TITLE:

Amendments to Professional Services Agreements (CMAR) - Contract Versions 4/24/16, 10/11/16, 3/1/17, and 8/28/17 - Eight (8) Design Professionals - SMART Program Renovations

#### REQUESTED ACTION:

Approve thirteen (13) Amendments to the Professional Services Agreements (CMAR), Versions 4/24/16, 10/11/16, 3/1/17, and 8/28/17 for eight (8) Design Professionals.

#### SUMMARY EXPLANATION AND BACKGROUND:

Amend Professional Services Agreements (CMAR): See Executive Summary (Exhibit 1). These Amendments have been reviewed and approved as to form and legal content by the Office of the General Counsel.

#### SCHOOL BOARD GOALS:

O Goal 1: High Quality Instruction 💿 Goal 2: Safe & Supportive Environment O Goal 3: Effective Communication

#### FINANCIAL IMPACT:

There is no financial impact to the district.

#### **EXHIBITS: (List)**

| BOARD ACTION:  | SOURCE OF ADDITIONAL INI   | FORMATION:                                   |                     |
|--|----------------------------|--|---------------------|
| APPROVED   | Name: Shelley N. Meloni, D | irector                                      | Phone: 754-321-1515 |
| (For Official School Board Records Office Only) Name: Daniel Jardin  |                            | E I Heery Director                           | Phone: 754-321-4850 |
| THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA<br>Senior Leader & Title |                            | Approved In Open<br>Board Meeting On:<br>By: | AUG 0 6 2019        |
| Frank Girardi - Executive Director                                   |                            |  | Deather P. Buskword |
| Signature  |                            | 3-   | School Board Chair  |
| Frank L. Girardi   |                            |  |                     |
| 7/29/2019, 4:48:14 PM  |                            |  |                     |

#### EXECUTIVE SUMMARY Amendments to Professional Services Agreements (CMAR) Multiple Design Professionals Multiple Projects SMART Program Renovations

#### **PROJECT OVERVIEW:**

| Type of Contract:     | Professional Services Agreements (CMAR) |  |
|-----------------------|---|--|
| Project Architect(s): | Multiple Design Professionals           |  |
| Amendments to PSA:    | Pending Board Approval                  |  |
| Budget:               | No Financial Impact                     |  |

#### GENERAL OVERVIEW:

#### Background:

Professional Services Agreements (PSAs) CMARs have been approved and executed under the SMART Program since April 24, 2016. Since then, there have been four (4) versions approved and executed. The table below lists the Designers currently under contract for each of the versions (V1, V2, V3, and V4) and the total number of the PSAs that are being amended by this action.

\_\_\_\_\_

| Professional Services<br>Consultant (A/E) | April 24, 2016<br>Version 1<br>(V1) | October 11,<br>2016 Version 2<br>(V2) | March 1,<br>2017 Version<br>3 (V3) | August 28,<br>2017 Version<br>4 (V4) | Total |
|---|-------------------------------------|---------------------------------------|------------------------------------|--------------------------------------|-------|
| CARTY Architecture, LLC                   | 0                                   | 0                                     | 1                                  | 0                                    | 1     |
| CES Engineering<br>Services, LLC          | 0                                   | 0                                     | 0                                  | 1                                    | 1     |
| D.L. Fields Consultants,<br>LLC           | 0                                   | 0                                     | 0                                  | 1                                    | 1     |
| M.C. Harry and<br>Associates, Inc.        | 0                                   | 0                                     | 1                                  | 0                                    | 1     |
| RGD Consulting<br>Engineers Orlando, LLC  | 0                                   | 0                                     | 0                                  | 2                                    | 2     |
| Rodriguez Architects,<br>Inc.             | 0                                   | 0                                     | 2                                  | 0                                    | 2     |
| Song & Associates, Inc.                   | 0                                   | 1                                     | 2                                  | 0                                    | 3     |
| Zyscovich, Inc.                           | 1                                   | 1                                     | 0                                  | 0                                    | 2     |
| Total                                     | 6                                   | 2                                     | 7                                  | 5                                    | 13    |

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| School Name   | Firm Name                                | Board Award<br>Date   | Contract<br>Version |
|---|--|-----------------------|---------------------|
| Cypress Bay HS  | Zyscovich, Inc.                          | February 7,<br>2017   | April 24,<br>2016   |
| Charles W. Flanagan HS  | Song & Associates, Inc.                  | April 18, 2017        | October 11,<br>2016 |
| Falcon Cove MS  | Zyscovich, Inc.                          | May 16, 2017          | October 11,<br>2016 |
| Coral Springs MS  | Rodriguez Architects, Inc.               | December 19,<br>2017  | March 1,<br>2017    |
| J.P. Taravella HS   | Song & Associates, Inc.                  | September 26,<br>2017 | March 1,<br>2017    |
| McArthur HS   | Rodriguez Architects, Inc.               | November 7,<br>2017   | March 1,<br>2017    |
| Miramar HS  | M.C. Harry and<br>Associates, Inc.       | November 7,<br>2017   | March 1,<br>2017    |
| Plantation HS   | Song & Associates, Inc.                  | September 26,<br>2017 | March 1,<br>2017    |
| Robert C. Markham ES  | CARTY Architecture, LLC                  | September 26,<br>2017 | March 1,<br>2017    |
| Package A RFQ 18-106C (Larkdale ES & Panther Run ES)  | CES Engineering Services,<br>LLC         | February 21,<br>2018  | August 28,<br>2017  |
| Package B RFQ 18-106C (Gulfstream Academy of<br>Hallandale Beach K-8, Harbordale ES, & Watkins ES)              | RGD Consulting Engineers<br>Orlando, LLC | March 6, 2018         | August 28,<br>2017  |
| Package A RFQ 18-131C (Coconut Palm ES,<br>Meadowbrook ES, Parkside ES, & Whispering Pines<br>Education Center) | RGD Consulting Engineers<br>Orlando, LLC | March 6, 2018         | August 28,<br>2017  |
| Package B RFQ 18-131C (Bennet ES, Castle Hill Annex,<br>Cross Creek ES, Sunshine ES)                            | D.L. Fields Consultants,<br>LLC          | March 20,<br>2018     | August 28,<br>2017  |

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The School Board of Broward County, Florida

F&C Executive Summary Form 8/29/13

The purpose of the Amendment to these Professional Services Agreements is to insert language that requires Architectural Design and Engineering Firms to use e-Builder to manage their project(s). e-Builder is the District's (BCPS) adopted software platform for managing projects in the SMART Program. These Agreements were executed prior to having e-Builder language requirements included in them.

This Amendment follows similar amendments previously made to Consultants' (A/Es) Professional Services Agreements (PSA) on March 20, 2018 (Agenda Item JJ-3) and to Construction Services Minor Projects Open End Contracts on June 26, 2018 (Agenda Item JJ-3).

The language of the Amendment to be inserted into these Professional Services Agreements is shown below.

- 1. ADD the following to Article 2 Project Consultant Services and Responsibilities:
  - 2.1.12e-Builder. The Project Consultant shall use the Owner's Project Management software, e-Builder, as a conduit for all project management tasks, including, but not limited to: communications to, from and between Owner, Project Consultant and CM; pay applications/invoicing; requests for change orders and change orders; material, equipment and systems submittals; requests for information; Architect's Supplemental Instructions; SMWBE Monthly Utilization Reporting; periodic Project observations; Weekly Progress Reports and meeting minutes.

Licenses shall be provided to Project Consultant to permit access and use of e-Builder for all projects awarded by Owner. Such license(s) shall be valid throughout the duration of the project(s). See Article 3.1.2.5 below for license request instructions.

- 2.1.12.1Forms Module. The e-Builder Forms Module shall be used as the exclusive method to create Action Items that require a response from another Project Construction Team member. The required use of the Forms Module includes ALL e-mailed communications.
- 2.1.12.2Work Flows. Any and all responses or required responses to an open Action Item or to an initiated Work Flow process shall be input and managed through e-Builder. Work Flow processes that will be executed through e-Builder include but are not limited to those processes identified in Article 3.1.2 above.
- 2.1.12.3Calendar Module. The identification of Project events and required deliverables shall be input and maintained in the Calendar Module. At a minimum, such events include bi-weekly design meetings (while in design), weekly construction meetings, public meetings for the project (ex. Project Charter Meetings, etc.) and other design and/or construction milestones and deadlines.
- 2.1.12.4 Meetings. Information to be input into e-Agenda related to any meeting includes, but is not limited to an agenda, a reminder of the meeting (which much occur a minimum of two (2) days prior to the meeting), meeting minutes (using the approved meeting minutes template) and confirmation of actual meeting attendees.
- 2.1.12.5Access to e-Builder and Licensing. Project Consultant shall designate and identify the employee(s) that shall personally access e-Builder, the projects to which the employee(s) is assigned, and the employee(s)'s duties and responsibilities as it relates to e-Builder.

This information together with a request for licensing shall be sent to Atkins, Program Controls Support, telephone number (754) 321-1537, eBuilderLicense@browardschools.com. Upon receipt, review and acceptance of the request, access information and logins shall be provided to Project Consultant.

Training shall be coordinated, scheduled and provided to those provided access and licenses by Atkins. Additional training may be provided based on availability.

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F&C Executive Summary Form 8/29/13

There is no direct cost to the District resulting from these Amendments to the Professional Services Agreements.

The Professional Service Consultants (A/E) have agreed to amend the Article proposed by the Owner as listed in the table on Page 1.

The Amendments to the Professional Services Agreements have been reviewed and approved as to form and legal content by the Office of the General Counsel.

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# FIRST AMENDMENT TO PROFESSIONAL SERVICES AGREEMENT

#### BETWEEN

### THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA AND PROJECT CONSULTANT FOR ARCHITECTURAL/ ENGINEERING SERVICES

This First Amendment to the Professional Services Agreement ("Agreement") between The School Board of Broward County, Florida (hereinafter referred to as "Owner") and Carty Architecture, LLC (hereinafter referred to as "Project Consultant") for architectural/engineering services dated the 26<sup>th</sup> day of September, 2017, is entered into this 6<sup>th</sup> day of August, 2019 by and between the Owner and the Project Consultant.

| For the project known as: | Robert C. Markham Elementary School |
|---------------------------|-------------------------------------|
|                           | Project No. P.001920                |
|                           | SMART Program Renovations           |

WHEREAS, the Owner and Project Consultant acknowledge and agree that the Agreement between Owner and Project Consultant dated the 26<sup>th</sup> day of September, 2017, is in full force and effect; and

WHEREAS, it has been determined that it is in the best interest of the Owner to require the Project Consultant to use the Owner's e-Builder Project Management software on the abovereferenced project; and

WHEREAS, the Project Consultant has agreed to revise the Agreement to incorporate the required use of e-Builder.

NOW, THEREFORE, in consideration of the premises and of the mutual covenants contained herein and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the Parties hereby agree as follows:

- <u>Recitals</u>. The Parties agree that the foregoing recitals are true and correct and that such recitals are incorporated herein by reference.
- 2. ADD the following to Article 2 Project Consultant Services and Responsibilities:
  - 2.1.12 e-Builder. The Project Consultant shall use the Owner's Project Management software, e-Builder, as a conduit for all project management tasks, including, but not limited to: communications to, from and between Owner, Project Consultant and CM; pay applications/invoicing; requests for change orders and change orders;

material, equipment and systems submittals; requests for information; Architect's Supplemental Instructions; SMWBE Monthly Utilization Reporting; periodic Project observations; Weekly Progress Reports and meeting minutes.

Licenses shall be provided to Project Consultant to permit access and use of e-Builder for all projects awarded by Owner. Such license(s) shall be valid throughout the duration of the project(s). See Article 3.1.2.5 below for license request instructions.

- 2.1.12.1 Forms Module. The e-Builder Forms Module shall be used as the exclusive method to create Action Items that require a response from another Project Construction Team member. The required use of the Forms Module includes ALL e-mailed communications.
- 2.1.12.2 Work Flows. Any and all responses or required responses to an open Action Item or to an initiated Work Flow process shall be input and managed through e-Builder. Work Flow processes that will be executed through e-Builder include but are not limited to those processes identified in Article 3.1.2 above.
- 2.1.12.3 Calendar Module. The identification of Project events and required deliverables shall be input and maintained in the Calendar Module. At a minimum, such events include bi-weekly design meetings (while in design), weekly construction meetings, public meetings for the project (ex. Project Charter Meetings, etc.) and other design and/or construction milestones and deadlines.
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- 2.1.12.5Access to e-Builder and Licensing. Project Consultant shall designate and identify the employee(s) that shall personally access e-Builder, the projects to which the employee(s) is assigned, and the employee(s)'s duties and responsibilities as it relates to e-Builder.

This information together with a request for licensing shall be sent to Atkins, Program Controls Support, telephone number (754) 321-1537, eBuilderLicense@browardschools.com. Upon receipt, review and acceptance of the request, access information and logins shall be provided to Project Consultant.

Training shall be coordinated, scheduled and provided to those provided access and licenses by Atkins. Additional training may be provided based on availability.

- 3. In the event of conflict between the provisions of the Agreement and the provisions contained herein, the provisions of the following documents shall take precedence in this order:
  - a) This First Amendment; and
  - b) The Agreement.

- 4. <u>Other Provisions Remain in Force.</u> Except as expressly provided herein, all other portions of the Agreement, as may have been previously amended, remain in full force and effect.
- 5. <u>Authority:</u> Each person signing this First Amendment on behalf of either party warrants that he or she has full legal power to execute this First Amendment on behalf of the party for whom he or she is signing it to bind and obligate such party with respect to all provisions contained in this First Amendment.

IN WITNESS WHEREOF, the parties hereto have caused this First Amendment to be executed and their Corporate Seal affixed by and through their proper offices, thereunto duly authorized on this day and year first above written.

[Remainder of page intentionally left blank]

# For The School Board of Broward County, Florida

(SEAL)

ATTEST THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA

Robert W. Runcie, Superintendent of Schools

Heather P. Brinkworth, Chair

Approved as to Form and Legal Content:

Office of the General Coynsel

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The School Board of Broward County, Florida Architectural/Engineering Services Agreement – Amendment

## FOR PROJECT CONSULTANT

(Corporate Seal)

ATTEST:

Carty Architecture, LLC arty, Manager

Secretary

-orinder Witness Witness

Project Consultant's **Registration Number** 

STATE OF FLORIDA COUNTY OF BROWARD

The foregoing instrument was acknowledged before me this  $\underline{19t}$  day of  $\underline{JUKE}$ , 2019 by Judy A. Carty of Carty Architecture, LLC on behalf of the corporation or agency.

He/she is personally known to me or produced as Identification and did/did not first take an oath.

My commission expires:

(SEAL)

Aad Slanco

Signature, Notary Public

CARIDAD BLANCO Printed Name of Notary

CARIDAD BLANCO NOTARY PUBLIC STATE OF FLORIDA Comm# GG291204

The School Board of Broward County, Florida Architectural/Engineering Services Agreement - Amendment

Expires 2/26/2023

# FIRST AMENDMENT TO PROFESSIONAL SERVICES AGREEMENT

## BETWEEN

# THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA AND PROJECT CONSULTANT FOR ARCHITECTURAL/ ENGINEERING SERVICES

This First Amendment to the Professional Services Agreement ("Agreement") between The School Board of Broward County, Florida (hereinafter referred to as "Owner") and CES Engineering Services, LLC (hereinafter referred to as "Project Consultant") for architectural/engineering services dated the 21<sup>st</sup> day of February, 2018, is entered into this 6<sup>th</sup> day of August, 2019 by and between the Owner and the Project Consultant.

| For the project known as: | Larkdale Elementary School &     |
|---------------------------|----------------------------------|
|                           | Panther Run Elementary School    |
|                           | Project No. P.002073 & P.002069  |
|                           | <b>SMART Program Renovations</b> |

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WHEREAS, the Owner and Project Consultant acknowledge and agree that the Agreement between Owner and Project Consultant dated the 21<sup>st</sup> day of February, 2018, is in full force and effect; and

WHEREAS, it has been determined that it is in the best interest of the Owner to require the Project Consultant to use the Owner's e-Builder Project Management software on the abovereferenced project; and

WHEREAS, the Project Consultant has agreed to revise the Agreement to incorporate the required use of e-Builder.

NOW, THEREFORE, in consideration of the premises and of the mutual covenants contained herein and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the Parties hereby agree as follows:

- 1. <u>Recitals</u>. The Parties agree that the foregoing recitals are true and correct and that such recitals are incorporated herein by reference.
- 2. ADD the following to Article 2 Project Consultant Services and Responsibilities:
  - 2.1.12 e-Builder. The Project Consultant shall use the Owner's Project Management software, e-Builder, as a conduit for all project management tasks, including, but not limited to: communications to, from and between Owner, Project Consultant

and CM; pay applications/invoicing; requests for change orders and change orders; material, equipment and systems submittals; requests for information; Architect's Supplemental Instructions; SMWBE Monthly Utilization Reporting; periodic Project observations; Weekly Progress Reports and meeting minutes.

Licenses shall be provided to Project Consultant to permit access and use of e-Builder for all projects awarded by Owner. Such license(s) shall be valid throughout the duration of the project(s). See Article 3.1.2.5 below for license request instructions.

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Training shall be coordinated, scheduled and provided to those provided access and licenses by Atkins. Additional training may be provided based on availability.

- 3. In the event of conflict between the provisions of the Agreement and the provisions contained herein, the provisions of the following documents shall take precedence in this order:
  - a) This First Amendment; and
  - b) The Agreement.

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- 4. <u>Other Provisions Remain in Force.</u> Except as expressly provided herein, all other portions of the Agreement, as may have been previously amended, remain in full force and effect.
- 5. <u>Authority:</u> Each person signing this First Amendment on behalf of either party warrants that he or she has full legal power to execute this First Amendment on behalf of the party for whom he or she is signing it to bind and obligate such party with respect to all provisions contained in this First Amendment.

IN WITNESS WHEREOF, the parties hereto have caused this First Amendment to be executed and their Corporate Seal affixed by and through their proper offices, thereunto duly authorized on this day and year first above written.

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# For The School Board of Broward County, Florida

(SEAL).

11/21

# ATTEST THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA

Robert W. Runcie, Superintendent of Schools

Heather P. Brinkworth, Chair

Approved as to Form and Legal Content:

Office of the General Counsel

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|                | Corporate Seal) |
| min            | ATTEST:         |
|                | Alto AA         |
| -              | THAN /IN/       |

#### FOR PROJECT CONSULTANT

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CES Engineering Services, LLC

Douglas S. Lajoie Manager

Delbert B. Smith, Jr. , Secretary

-or-

\_\_\_\_\_, Witness

, Witness

30772

Project Consultant's Registration Number

STATE OF CONNECTICUT) ) COUNTY OF MIDDLESEX )

The foregoing instrument was acknowledged before me this <u>7</u> day of <u>June</u>, 2019 by Douglas S. Lajoie of <u>CES Engineering Services</u>, <u>LLC</u> on behalf of the corporation or agency.

He/she is personally known to me or produced \_\_\_\_\_\_ as Identification and did/did not first take an oath.

My commission expires: 8/31/21

(SEAL)

Dura

Signature, Notary Public

Michele C. Durato Printed Name of Notary

The School Board of Broward County, Florida Architectural/Engineering Services Agreement - Amendment

# FIRST AMENDMENT TO PROFESSIONAL SERVICES AGREEMENT

### BETWEEN

# THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA AND PROJECT CONSULTANT FOR ARCHITECTURAL/ ENGINEERING SERVICES

This First Amendment to the Professional Services Agreement ("Agreement") between The School Board of Broward County, Florida (hereinafter referred to as "Owner") and D.L. Fields Consultants, LLC d/b/a DLFC Architects (DLFC) (hereinafter referred to as "Project Consultant") for architectural/engineering services dated the 20<sup>th</sup> day of March, 2018, is entered into this 6<sup>th</sup> day of August, 2019 by and between the Owner and the Project Consultant.

# For the project known as: Bennett Elementary School, Sunshine Elementary School, Castle Hill Annex & Cross Creek Elementary School Project No. P.002085, P.002079, P.002092 & P.002081 SMART Program Renovations

WHEREAS, the Owner and Project Consultant acknowledge and agree that the Agreement between Owner and Project Consultant dated the 20<sup>th</sup> day of March, 2018, is in full force and effect; and

WHEREAS, it has been determined that it is in the best interest of the Owner to require the Project Consultant to use the Owner's e-Builder Project Management software on the abovereferenced project; and

WHEREAS, the Project Consultant has agreed to revise the Agreement to incorporate the required use of e-Builder.

NOW, THEREFORE, in consideration of the premises and of the mutual covenants contained herein and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the Parties hereby agree as follows:

- <u>Recitals</u>. The Parties agree that the foregoing recitals are true and correct and that such recitals are incorporated herein by reference.
- 2. ADD the following to Article 2 Project Consultant Services and Responsibilities:
  - 2.1.12 e-Builder. The Project Consultant shall use the Owner's Project Management software, e-Builder, as a conduit for all project management tasks, including, but not limited to: communications to, from and between Owner, Project Consultant

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and CM; pay applications/invoicing; requests for change orders and change orders; material, equipment and systems submittals; requests for information; Architect's Supplemental Instructions; SMWBE Monthly Utilization Reporting; periodic Project observations; Weekly Progress Reports and meeting minutes.

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eBuilderLicense@browardschools.com. Upon receipt, review and acceptance of the request, access information and logins shall be provided to Project Consultant.

Training shall be coordinated, scheduled and provided to those provided access and licenses by Atkins. Additional training may be provided based on availability.

- 3. In the event of conflict between the provisions of the Agreement and the provisions contained herein, the provisions of the following documents shall take precedence in this order:
  - a) This First Amendment; and
  - b) The Agreement.

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- 4. <u>Other Provisions Remain in Force.</u> Except as expressly provided herein, all other portions of the Agreement, as may have been previously amended, remain in full force and effect.
- 5. <u>Authority:</u> Each person signing this First Amendment on behalf of either party warrants that he or she has full legal power to execute this First Amendment on behalf of the party for whom he or she is signing it to bind and obligate such party with respect to all provisions contained in this First Amendment.

IN WITNESS WHEREOF, the parties hereto have caused this First Amendment to be executed and their Corporate Seal affixed by and through their proper offices, thereunto duly authorized on this day and year first above written.

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## For The School Board of Broward County, Florida

(SEAL)

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ATTEST THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA

AMPLO

Robert W. Runcie, Superintendent of Schools

Heather P. Brinkworth, Chair

Approved as to Form and Legal Content: lounsel ice of the General 0

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The School Board of Broward County, Florida Architectural/Engineering Services Agreement – Amendment



ATTEST:

# FOR PROJECT CONSULTANT

D.L. Fields Consultants, LLC d/b/a DLFC Architects (DLFC)

Debora L. Fields, Manager

, Secretary

Victoria Rein , Witness

Farah Witness

HR .97423

Project Consultant's Registration Number

STATE OF FLORIDA ) ) COUNTY OF BROWARD )

The foregoing instrument was acknowledged before me this \_\_\_\_\_ day of \_\_\_\_\_, 2019 by Debora L. Fields of <u>D.L. Fields Consultants, LLC d/b/a DLFC Architects (DLFC)</u> on behalf of the corporation or agency.

He/she is personally known to me or produced druce lichse as Identification and did/did not first take an oath.

My commission expires:

(SEAL)



Luciana Crosa Commission # GG120724 Expires: July 2, 2021 Bonded thru Aaron Notary

Signature, Notary Public

LICIANA CROSA Printed Name of Notary

Printed Name of N

The School Board of Broward County, Florida Architectural/Engineering Services Agreement - Amendment

# SECOND AMENDMENT TO PROFESSIONAL SERVICES AGREEMENT

## BETWEEN

# THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA AND PROJECT CONSULTANT FOR ARCHITECTURAL/ENGINEERING SERVICES

This Second Amendment to the Professional Services Agreement ("Agreement") between The School Board of Broward County, Florida (hereinafter referred to as "Owner") and M.C. Harry and Associates, Inc. (hereinafter referred to as "Project Consultant") for architectural/engineering services dated the 7<sup>th</sup> day of November, 2017, is entered into this 6<sup>th</sup> day of August, 2019 by and between the Owner and the Project Consultant.

| For the project known as: | Miramar High School              |
|---------------------------|----------------------------------|
|                           | Project No. P.002003             |
|                           | <b>SMART Program Renovations</b> |

WHEREAS, the Owner and Project Consultant acknowledge and agree that the Agreement between Owner and Project Consultant dated the 7<sup>th</sup> day of November, 2017, is in full force and effect as revised by the First Amendment dated August 21, 2018; and

WHEREAS, it has been determined that it is in the best interest of the Owner to require the Project Consultant to use the Owner's e-Builder Project Management software on the abovereferenced project; and

WHEREAS, the Project Consultant has agreed to revise the Agreement to incorporate the required use of e-Builder.

NOW, THEREFORE, in consideration of the premises and of the mutual covenants contained herein and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the Parties hereby agree as follows:

- <u>Recitals</u>. The Parties agree that the foregoing recitals are true and correct and that such recitals are incorporated herein by reference.
- 2. ADD the following to Article 2 Project Consultant Services and Responsibilities:
  - 2.1.12 e-Builder. The Project Consultant shall use the Owner's Project Management software, e-Builder, as a conduit for all project management tasks, including, but not limited to: communications to, from and between Owner, Project Consultant and CM; pay applications/invoicing; requests for change orders and change orders;

material, equipment and systems submittals; requests for information; Architect's Supplemental Instructions; SMWBE Monthly Utilization Reporting; periodic Project observations; Weekly Progress Reports and meeting minutes.

Licenses shall be provided to Project Consultant to permit access and use of e-Builder for all projects awarded by Owner. Such license(s) shall be valid throughout the duration of the project(s). See Article 3.1.2.5 below for license request instructions.

- 2.1.12.1 Forms Module. The e-Builder Forms Module shall be used as the exclusive method to create Action Items that require a response from another Project Construction Team member. The required use of the Forms Module includes ALL e-mailed communications.
- 2.1.12.2 Work Flows. Any and all responses or required responses to an open Action Item or to an initiated Work Flow process shall be input and managed through e-Builder. Work Flow processes that will be executed through e-Builder include but are not limited to those processes identified in Article 3.1.2 above.
- 2.1.12.3 Calendar Module. The identification of Project events and required deliverables shall be input and maintained in the Calendar Module. At a minimum, such events include bi-weekly design meetings (while in design), weekly construction meetings, public meetings for the project (ex. Project Charter Meetings, etc.) and other design and/or construction milestones and deadlines.
- 2.1.12.4 Meetings. Information to be input into e-Agenda related to any meeting includes, but is not limited to an agenda, a reminder of the meeting (which much occur a minimum of two (2) days prior to the meeting), meeting minutes (using the approved meeting minutes template) and confirmation of actual meeting attendees.
- 2.1.12.5Access to e-Builder and Licensing. Project Consultant shall designate and identify the employee(s) that shall personally access e-Builder, the projects to which the employee(s) is assigned, and the employee(s)'s duties and responsibilities as it relates to e-Builder.

This information together with a request for licensing shall be sent to Atkins, Program Controls Support, telephone number (754) 321-1537, eBuilderLicense@browardschools.com. Upon receipt, review and

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acceptance of the request, access information and logins shall be provided to Project Consultant.

Training shall be coordinated, scheduled and provided to those provided access and licenses by Atkins. Additional training may be provided based on availability.

- 3. In the event of conflict between the provisions of the Agreement and the provisions contained herein, the provisions of the following documents shall take precedence in this order:
  - a) This Second Amendment; and
  - b) The First Amendment; and
  - c) The Agreement.

- 4. <u>Other Provisions Remain in Force.</u> Except as expressly provided herein, all other portions of the Agreement, as may have been previously amended, remain in full force and effect.
- 5. <u>Authority:</u> Each person signing this Second Amendment on behalf of either party warrants that he or she has full legal power to execute this Second Amendment on behalf of the party for whom he or she is signing it to bind and obligate such party with respect to all provisions contained in this Second Amendment.

IN WITNESS WHEREOF, the parties hereto have caused this Second Amendment to be executed and their Corporate Seal affixed by and through their proper offices, thereunto duly authorized on this day and year first above written.

[Remainder of page intentionally left blank]

# For The School Board of Broward County, Florida

(SEAL)



Robert W. Runcie, Superintendent of Schools

Heather P. Brinkworth, Chair

Approved as to Form and Legal Content:

Office of the General Coursel

[Remainder of page intentionally left blank]

The School Board of Broward County, Florida Architectural/Engineering Services Agreement - Amendment

| WARR .                                | FOR PROJECT CO | <u>ONSULTANT</u>  | C. COWINDL |
|---------------------------------------|----------------|---|------------|
| Craig Aquart                          | Secretary      | M.C. Harry and Associates, Inc.                         |            |
| -or,                                  | , Witness      |   |            |
| ,                                     | , Witness      | AR 14445<br>Project Consultant's<br>Registration Number |            |
| STATE OF FLORIDA<br>COUNTY OF BROWARD | )<br>)<br>)    |   |            |

The foregoing instrument was acknowledged before me this  $\underline{Q}$  day of  $\underline{JU}$ , 2019 by Lourdes Solera of M.C. Harry and Associates, Inc. on behalf of the corporation or agency.

He/she is personally known to me or produced \_\_\_\_\_\_\_as Identification and did/did not first take an oath.

My commission expires:

(SEAL)

JACKIE IBINARRIAGA Notary Public - State of Florida Commission # GG 210795 My Comm. Expires Jul 28, 2022 Bonded through National Notary Assn.

Signature, Notary Public

Dinarnal Printed Name of Notary

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The School Board of Broward County, Florida Architectural/Engineering Services Agreement – Amendment

# FIRST AMENDMENT TO PROFESSIONAL SERVICES AGREEMENT

#### BETWEEN

# THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA AND PROJECT CONSULTANT FOR ARCHITECTURAL/ ENGINEERING SERVICES

This First Amendment to the Professional Services Agreement ("Agreement") between The School Board of Broward County, Florida (hereinafter referred to as "Owner") and RGD & Associates, Inc. d/b/a RGD Consulting Engineers (hereinafter referred to as "Project Consultant") for architectural/engineering services dated the 6<sup>th</sup> day of March, 2018, is entered into this 6<sup>th</sup> day of August, 2019 by and between the Owner and the Project Consultant.

# For the project known as: Gulfstream Academy of Hallandale Beach K-8, Harbordale Elementary School & Watkins Elementary School Project No. P.002072, P.002068 & P.002071 SMART Program Renovations

WHEREAS, the Owner and Project Consultant acknowledge and agree that the Agreement between Owner and Project Consultant dated the 6<sup>th</sup> day of March, 2018, is in full force and effect; and

WHEREAS, it has been determined that it is in the best interest of the Owner to require the Project Consultant to use the Owner's e-Builder Project Management software on the abovereferenced project; and

WHEREAS, the Project Consultant has agreed to revise the Agreement to incorporate the required use of e-Builder.

NOW, THEREFORE, in consideration of the premises and of the mutual covenants contained herein and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the Parties hereby agree as follows:

- <u>Recitals</u>. The Parties agree that the foregoing recitals are true and correct and that such recitals are incorporated herein by reference.
- 2. ADD the following to Article 2 Project Consultant Services and Responsibilities:
  - 2.1.12 e-Builder. The Project Consultant shall use the Owner's Project Management software, e-Builder, as a conduit for all project management tasks, including, but not limited to: communications to, from and between Owner, Project Consultant

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and CM; pay applications/invoicing; requests for change orders and change orders; material, equipment and systems submittals; requests for information; Architect's Supplemental Instructions; SMWBE Monthly Utilization Reporting; periodic Project observations; Weekly Progress Reports and meeting minutes.

Licenses shall be provided to Project Consultant to permit access and use of e-Builder for all projects awarded by Owner. Such license(s) shall be valid throughout the duration of the project(s). See Article 3.1.2.5 below for license request instructions.

- 2.1.12.1 Forms Module. The e-Builder Forms Module shall be used as the exclusive method to create Action Items that require a response from another Project Construction Team member. The required use of the Forms Module includes ALL e-mailed communications.
- 2.1.12.2 Work Flows. Any and all responses or required responses to an open Action Item or to an initiated Work Flow process shall be input and managed through e-Builder. Work Flow processes that will be executed through e-Builder include but are not limited to those processes identified in Article 3.1.2 above.
- 2.1.12.3 Calendar Module. The identification of Project events and required deliverables shall be input and maintained in the Calendar Module. At a minimum, such events include bi-weekly design meetings (while in design), weekly construction meetings, public meetings for the project (ex. Project Charter Meetings, etc.) and other design and/or construction milestones and deadlines.
- 2.1.12.4 Meetings. Information to be input into e-Agenda related to any meeting includes, but is not limited to an agenda, a reminder of the meeting (which much occur a minimum of two (2) days prior to the meeting), meeting minutes (using the approved meeting minutes template) and confirmation of actual meeting attendees.
- 2.1.12.5Access to e-Builder and Licensing. Project Consultant shall designate and identify the employee(s) that shall personally access e-Builder, the projects to which the employee(s) is assigned, and the employee(s)'s duties and responsibilities as it relates to e-Builder.

This information together with a request for licensing shall be sent to Atkins, Program Controls Support, telephone number (754) 321-1537, <u>eBuilderLicense@browardschools.com</u>. Upon receipt, review and acceptance of the request, access information and logins shall be provided to Project Consultant.

Training shall be coordinated, scheduled and provided to those provided access and licenses by Atkins. Additional training may be provided based on availability.

- 3. In the event of conflict between the provisions of the Agreement and the provisions contained herein, the provisions of the following documents shall take precedence in this order:
  - a) This First Amendment; and
  - b) The Agreement.

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- 4. <u>Other Provisions Remain in Force.</u> Except as expressly provided herein, all other portions of the Agreement, as may have been previously amended, remain in full force and effect.
- 5. <u>Authority:</u> Each person signing this First Amendment on behalf of either party warrants that he or she has full legal power to execute this First Amendment on behalf of the party for whom he or she is signing it to bind and obligate such party with respect to all provisions contained in this First Amendment.

IN WITNESS WHEREOF, the parties hereto have caused this First Amendment to be executed and their Corporate Seal affixed by and through their proper offices, thereunto duly authorized on this day and year first above written.

[Remainder of page intentionally left blank]

# For The School Board of Broward County, Florida

(SEAL)

100

## ATTEST THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA

Robert W. Runcie, Superintendent of Schools

Heather P. Brinkworth, Chair

Approved as to Form and Legal Content:

Office of the General Counsel

[Remainder of page intentionally left blank]

The School Board of Broward County, Florida Architectural/Engineering Services Agreement - Amendment



## FOR PROJECT CONSULTANT

RGD & Associates, Inc. d/b/a RGD Consulting Engineers

Nathaniel A. Davenport, COO

, Secretary

Witness

NAMAZ

JAY PATMURI, Witness

Project Consultant's **Registration Number** 

STATE OF FLORIDA ) ) COUNTY OF BROWARD )

The foregoing instrument was acknowledged before me this  $\underline{\neg}$  day of  $\underline{\neg}$ , 2019 by Nathaniel A. Davenport of **RGD & Associates, Inc.** d/b/a RGD Consulting Engineers on behalf of the corporation or agency.

He/she is personally known to me or produced \_\_\_\_\_\_\_\_ as Identification and did/did not first take an oath.

My commission expires:



Signature, Notary Public

Printed Name of Notary

The School Board of Broward County, Florida Architectural/Engineering Services Agreement - Amendment

# FIRST AMENDMENT TO PROFESSIONAL SERVICES AGREEMENT

#### BETWEEN

# THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA AND PROJECT CONSULTANT FOR ARCHITECTURAL/ ENGINEERING SERVICES

This First Amendment to the Professional Services Agreement ("Agreement") between The School Board of Broward County, Florida (hereinafter referred to as "Owner") and RGD & Associates, Inc. d/b/a RGD Consulting Engineers (hereinafter referred to as "Project Consultant") for architectural/engineering services dated the 6<sup>th</sup> day of March, 2018, is entered into this 6<sup>th</sup> day of August, 2019 by and between the Owner and the Project Consultant.

| For the project known as: | Meadowbrook Elementary School, Whispering Pines     |
|---------------------------|---|
|                           | Education Center, Parkside Elementary School &      |
|                           | Coconut Palm Elementary School                      |
|                           | Project No. P.002083, P.002089, P.002082 & P.002088 |
|                           | SMART Program Renovations                           |

WHEREAS, the Owner and Project Consultant acknowledge and agree that the Agreement between Owner and Project Consultant dated the 6<sup>th</sup> day of March, 2018, is in full force and effect; and

WHEREAS, it has been determined that it is in the best interest of the Owner to require the Project Consultant to use the Owner's e-Builder Project Management software on the abovereferenced project; and

WHEREAS, the Project Consultant has agreed to revise the Agreement to incorporate the required use of e-Builder.

NOW, THEREFORE, in consideration of the premises and of the mutual covenants contained herein and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the Parties hereby agree as follows:

- 1. <u>Recitals</u>. The Parties agree that the foregoing recitals are true and correct and that such recitals are incorporated herein by reference.
- 2. ADD the following to Article 2 Project Consultant Services and Responsibilities:

# 2.1.12 e-Builder. The Project Consultant shall use the Owner's Project Management software, e-Builder, as a conduit for all project management tasks, including, but

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not limited to: communications to, from and between Owner, Project Consultant and CM; pay applications/invoicing; requests for change orders and change orders; material, equipment and systems submittals; requests for information; Architect's Supplemental Instructions; SMWBE Monthly Utilization Reporting; periodic Project observations; Weekly Progress Reports and meeting minutes.

Licenses shall be provided to Project Consultant to permit access and use of e-Builder for all projects awarded by Owner. Such license(s) shall be valid throughout the duration of the project(s). See Article 3.1.2.5 below for license request instructions.

- 2.1.12.1 Forms Module. The e-Builder Forms Module shall be used as the exclusive method to create Action Items that require a response from another Project Construction Team member. The required use of the Forms Module includes ALL e-mailed communications.
- 2.1.12.2 Work Flows. Any and all responses or required responses to an open Action Item or to an initiated Work Flow process shall be input and managed through e-Builder. Work Flow processes that will be executed through e-Builder include but are not limited to those processes identified in Article 3.1.2 above.
- 2.1.12.3 Calendar Module. The identification of Project events and required deliverables shall be input and maintained in the Calendar Module. At a minimum, such events include bi-weekly design meetings (while in design), weekly construction meetings, public meetings for the project (ex. Project Charter Meetings, etc.) and other design and/or construction milestones and deadlines.
- 2.1.12.4 Meetings. Information to be input into e-Agenda related to any meeting includes, but is not limited to an agenda, a reminder of the meeting (which much occur a minimum of two (2) days prior to the meeting), meeting minutes (using the approved meeting minutes template) and confirmation of actual meeting attendees.
- 2.1.12.5Access to e-Builder and Licensing. Project Consultant shall designate and identify the employee(s) that shall personally access e-Builder, the projects to which the employee(s) is assigned, and the employee(s)'s duties and responsibilities as it relates to e-Builder.

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This information together with a request for licensing shall be sent to Atkins, Program Controls Support, telephone number (754) 321-1537, eBuilderLicense@browardschools.com. Upon receipt, review and acceptance of the request, access information and logins shall be provided to Project Consultant.

Training shall be coordinated, scheduled and provided to those provided access and licenses by Atkins. Additional training may be provided based on availability.

- 3. In the event of conflict between the provisions of the Agreement and the provisions contained herein, the provisions of the following documents shall take precedence in this order:
  - a) This First Amendment; and
  - b) The Agreement.

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- 4. <u>Other Provisions Remain in Force.</u> Except as expressly provided herein, all other portions of the Agreement, as may have been previously amended, remain in full force and effect.
- 5. <u>Authority:</u> Each person signing this First Amendment on behalf of either party warrants that he or she has full legal power to execute this First Amendment on behalf of the party for whom he or she is signing it to bind and obligate such party with respect to all provisions contained in this First Amendment.

IN WITNESS WHEREOF, the parties hereto have caused this First Amendment to be executed and their Corporate Seal affixed by and through their proper offices, thereunto duly authorized on this day and year first above written.

[Remainder of page intentionally left blank]

For The School Board of Broward County, Florida

ATTEST THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA

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(SEAL)

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Robert W. Runcie, Superintendent of Schools

Heather P. Brinkworth, Chair

Approved as to Form and Legal Content:

Office of the General Counsel

[Remainder of page intentionally left blank]

The School Board of Broward County, Florida Architectural/Engineering Services Agreement – Amendment



## FOR PROJECT CONSULTANT

RGD & Associates, Inc. d/b/a RGD **Consulting Engineers** 

Nathaniel A. Davenport, CQ

Secretary

Witness

PATHURI , Witness JAY

545

Project Consultant's **Registration Number** 

STATE OF FLORIDA COUNTY OF BROWARD )

The foregoing instrument was acknowledged before me this 7 day of June , 2019 by Nathaniel A. Davenport of RGD & Associates, Inc. d/b/a RGD Consulting Engineers on behalf of the corporation or agency.

He/she is personally known to me or produced as Identification and did/did not first take an oath.

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My commission expires:

(SEAL)



Signafure, Notary Public

Printed Name of Notary

The School Board of Broward County, Florida Architectural/Engineering Services Agreement - Amendment

# FIRST AMENDMENT TO PROFESSIONAL SERVICES AGREEMENT

## BETWEEN THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA AND PROJECT CONSULTANT FOR ARCHITECTURAL/ ENGINEERING SERVICES

This First Amendment to the Professional Services Agreement ("Agreement") between The School Board of Broward County, Florida (hereinafter referred to as "Owner") and Rodriguez Architects, Inc. (hereinafter referred to as "Project Consultant") for architectural/engineering services dated the 19<sup>th</sup> day of December, 2017, is entered into this 6<sup>th</sup> day of August, 2019 by and between the Owner and the Project Consultant.

| For the project known as: | <b>Coral Springs Middle School</b> |
|---------------------------|------------------------------------|
|                           | Project No. P.001979               |
|                           | <b>SMART Program Renovations</b>   |

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WHEREAS, the Owner and Project Consultant acknowledge and agree that the Agreement between Owner and Project Consultant dated the 19<sup>th</sup> day of December, 2017, is in full force and effect; and

WHEREAS, it has been determined that it is in the best interest of the Owner to require the Project Consultant to use the Owner's e-Builder Project Management software on the abovereferenced project; and

WHEREAS, the Project Consultant has agreed to revise the Agreement to incorporate the required use of e-Builder.

NOW, THEREFORE, in consideration of the premises and of the mutual covenants contained herein and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the Parties hereby agree as follows:

- 1. <u>Recitals</u>. The Parties agree that the foregoing recitals are true and correct and that such recitals are incorporated herein by reference.
- 2. ADD the following to Article 2 Project Consultant Services and Responsibilities:
  - 2.1.12 e-Builder. The Project Consultant shall use the Owner's Project Management software, e-Builder, as a conduit for all project management tasks, including, but not limited to: communications to, from and between Owner, Project Consultant and CM; pay applications/invoicing; requests for change orders and change orders;
material, equipment and systems submittals; requests for information; Architect's Supplemental Instructions; SMWBE Monthly Utilization Reporting; periodic Project observations; Weekly Progress Reports and meeting minutes.

Licenses shall be provided to Project Consultant to permit access and use of e-Builder for all projects awarded by Owner. Such license(s) shall be valid throughout the duration of the project(s). See Article 3.1.2.5 below for license request instructions.

- 2.1.12.1 Forms Module. The e-Builder Forms Module shall be used as the exclusive method to create Action Items that require a response from another Project Construction Team member. The required use of the Forms Module includes ALL e-mailed communications.
- 2.1.12.2 Work Flows. Any and all responses or required responses to an open Action Item or to an initiated Work Flow process shall be input and managed through e-Builder. Work Flow processes that will be executed through e-Builder include but are not limited to those processes identified in Article 3.1.2 above.
- 2.1.12.3 Calendar Module. The identification of Project events and required deliverables shall be input and maintained in the Calendar Module. At a minimum, such events include bi-weekly design meetings (while in design), weekly construction meetings, public meetings for the project (ex. Project Charter Meetings, etc.) and other design and/or construction milestones and deadlines.
- 2.1.12.4 Meetings. Information to be input into e-Agenda related to any meeting includes, but is not limited to an agenda, a reminder of the meeting (which much occur a minimum of two (2) days prior to the meeting), meeting minutes (using the approved meeting minutes template) and confirmation of actual meeting attendees.
- 2.1.12.5Access to e-Builder and Licensing. Project Consultant shall designate and identify the employee(s) that shall personally access e-Builder, the projects to which the employee(s) is assigned, and the employee(s)'s duties and responsibilities as it relates to e-Builder.

This information together with a request for licensing shall be sent to Atkins, Program Controls Support, telephone number (754) 321-1537, eBuilderLicense@browardschools.com. Upon receipt, review and

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acceptance of the request, access information and logins shall be provided to Project Consultant.

Training shall be coordinated, scheduled and provided to those provided access and licenses by Atkins. Additional training may be provided based on availability.

- 3. In the event of conflict between the provisions of the Agreement and the provisions contained herein, the provisions of the following documents shall take precedence in this order:
  - a) This First Amendment; and
  - b) The Agreement.

. .

- Other Provisions Remain in Force. Except as expressly provided herein, all other portions
  of the Agreement, as may have been previously amended, remain in full force and effect.
- 5. <u>Authority:</u> Each person signing this First Amendment on behalf of either party warrants that he or she has full legal power to execute this First Amendment on behalf of the party for whom he or she is signing it to bind and obligate such party with respect to all provisions contained in this First Amendment.

IN WITNESS WHEREOF, the parties hereto have caused this First Amendment to be executed and their Corporate Seal affixed by and through their proper offices, thereunto duly authorized on this day and year first above written.

ATTEST THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA

(SEAL)

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Robert W. Runcie, Superintendent of Schools

Heather P. Brinkworth, Chair

Approved as to Form and Legal Content:

Office of the General Coursel



## FOR PROJECT CONSULTANT

Rodriguez Architects, Inc.

esident

\_, Secretary

4110

FEDERICO L. CASTILLO, Witness

Crasutemoc Valle, Witness

1600

Project Consultant's Registration Number

STATE OF FLORIDA ) (COUNTY OF BROWARD ) (COUNTY OF BROWARD )

The foregoing instrument was acknowledged before me this 4 day of 3 day

He/she is personally known to me or produced \_\_\_\_\_\_as Identification and did/did not first take an oath.

My commission expires:

(SEAL)



Marianne Mc senhart

MARIANNE M. EISENHART Printed Name of Notary

The School Board of Broward County, Florida Architectural/Engineering Services Agreement - Amendment

# FIRST AMENDMENT TO PROFESSIONAL SERVICES AGREEMENT

#### BETWEEN

## THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA AND PROJECT CONSULTANT FOR ARCHITECTURAL/ ENGINEERING SERVICES

This First Amendment to the Professional Services Agreement ("Agreement") between The School Board of Broward County, Florida (hereinafter referred to as "Owner") and Rodriguez Architects, Inc. (hereinafter referred to as "Project Consultant") for architectural/engineering services dated the 7<sup>th</sup> day of November, 2017, is entered into this 6<sup>th</sup> day of August, 2019 by and between the Owner and the Project Consultant.

| For the project known as: | <b>McArthur High School</b>      |
|---------------------------|----------------------------------|
|                           | Project No. P.001954             |
|                           | <b>SMART Program Renovations</b> |

WHEREAS, the Owner and Project Consultant acknowledge and agree that the Agreement between Owner and Project Consultant dated the 7<sup>th</sup> day of November, 2017, is in full force and effect; and

WHEREAS, it has been determined that it is in the best interest of the Owner to require the Project Consultant to use the Owner's e-Builder Project Management software on the abovereferenced project; and

WHEREAS, the Project Consultant has agreed to revise the Agreement to incorporate the required use of e-Builder.

NOW, THEREFORE, in consideration of the premises and of the mutual covenants contained herein and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the Parties hereby agree as follows:

- <u>Recitals</u>. The Parties agree that the foregoing recitals are true and correct and that such recitals are incorporated herein by reference.
- 2. ADD the following to Article 2 Project Consultant Services and Responsibilities:
  - 2.1.12 e-Builder. The Project Consultant shall use the Owner's Project Management software, e-Builder, as a conduit for all project management tasks, including, but not limited to: communications to, from and between Owner, Project Consultant and CM; pay applications/invoicing; requests for change orders and change orders;

material, equipment and systems submittals; requests for information; Architect's Supplemental Instructions; SMWBE Monthly Utilization Reporting; periodic Project observations; Weekly Progress Reports and meeting minutes.

Licenses shall be provided to Project Consultant to permit access and use of e-Builder for all projects awarded by Owner. Such license(s) shall be valid throughout the duration of the project(s). See Article 3.1.2.5 below for license request instructions.

- 2.1.12.1 Forms Module. The e-Builder Forms Module shall be used as the exclusive method to create Action Items that require a response from another Project Construction Team member. The required use of the Forms Module includes ALL e-mailed communications.
- 2.1.12.2 Work Flows. Any and all responses or required responses to an open Action Item or to an initiated Work Flow process shall be input and managed through e-Builder. Work Flow processes that will be executed through e-Builder include but are not limited to those processes identified in Article 3.1.2 above.
- 2.1.12.3 Calendar Module. The identification of Project events and required deliverables shall be input and maintained in the Calendar Module. At a minimum, such events include bi-weekly design meetings (while in design), weekly construction meetings, public meetings for the project (ex. Project Charter Meetings, etc.) and other design and/or construction milestones and deadlines.
- 2.1.12.4 Meetings. Information to be input into e-Agenda related to any meeting includes, but is not limited to an agenda, a reminder of the meeting (which much occur a minimum of two (2) days prior to the meeting), meeting minutes (using the approved meeting minutes template) and confirmation of actual meeting attendees.
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This information together with a request for licensing shall be sent to Atkins, Program Controls Support, telephone number (754) 321-1537, eBuilderLicense@browardschools.com. Upon receipt, review and

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acceptance of the request, access information and logins shall be provided to Project Consultant.

Training shall be coordinated, scheduled and provided to those provided access and licenses by Atkins. Additional training may be provided based on availability.

- 3. In the event of conflict between the provisions of the Agreement and the provisions contained herein, the provisions of the following documents shall take precedence in this order:
  - a) This First Amendment; and
  - b) The Agreement.

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- 4. <u>Other Provisions Remain in Force.</u> Except as expressly provided herein, all other portions of the Agreement, as may have been previously amended, remain in full force and effect.
- Authority: Each person signing this First Amendment on behalf of either party warrants that he or she has full legal power to execute this First Amendment on behalf of the party for whom he or she is signing it to bind and obligate such party with respect to all provisions contained in this First Amendment.

IN WITNESS WHEREOF, the parties hereto have caused this First Amendment to be executed and their Corporate Seal affixed by and through their proper offices, thereunto duly authorized on this day and year first above written.

ATTEST THE SCHOOL BOARD OF **BROWARD COUNTY, FLORIDA** 

(SEAL)

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Robert W. Runcie, Superintendent of Schools

Heather P. Brinkworth, Chair

Approved as to Form and Legal Content:

Office of the General Counsel



## FOR PROJECT CONSULTANT

Rodriguez Architects, Inc. esident

, Secretary

. Witness 1410

FEDERICO L. CASTILO Witness

11630

Project Consultant's Registration Number

STATE OF FLORIDA

The foregoing instrument was acknowledged before me this  $4^{4}$  day of  $3^{2019}$ , 2019 by Lourdes Rodriguez of <u>Rodriguez Architects, Inc.</u> on behalf of the corporation or agency:

He/she is personally known to me or produced \_\_\_\_\_\_\_\_ as Identification and did/did not first take an oath.

My commission expires:

(SEAL)



ture, Notary Public

MARIANNE M. EISENHART Printed Name of Notary

The School Board of Broward County, Florida Architectural/Engineering Services Agreement - Amendment

# FIRST AMENDMENT TO PROFESSIONAL SERVICES AGREEMENT

#### BETWEEN

## THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA AND PROJECT CONSULTANT FOR ARCHITECTURAL/ ENGINEERING SERVICES

This First Amendment to the Professional Services Agreement ("Agreement") between The School Board of Broward County, Florida (hereinafter referred to as "Owner") and Song & Associates, Inc. (hereinafter referred to as "Project Consultant") for architectural/engineering services dated the 18<sup>th</sup> day of April, 2017, is entered into this 6<sup>th</sup> day of August, 2019 by and between the Owner and the Project Consultant.

| For the project known as: | Charles W. Flanagan High School  |
|---------------------------|----------------------------------|
|                           | Project No. P.001847             |
|                           | <b>SMART Program Renovations</b> |

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WHEREAS, the Owner and Project Consultant acknowledge and agree that the Agreement between Owner and Project Consultant dated the 18<sup>th</sup> day of April, 2017, is in full force and effect; and

WHEREAS, it has been determined that it is in the best interest of the Owner to require the Project Consultant to use the Owner's e-Builder Project Management software on the abovereferenced project; and

WHEREAS, the Project Consultant has agreed to revise the Agreement to incorporate the required use of e-Builder.

NOW, THEREFORE, in consideration of the premises and of the mutual covenants contained herein and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the Parties hereby agree as follows:

- <u>Recitals</u>. The Parties agree that the foregoing recitals are true and correct and that such recitals are incorporated herein by reference.
- 2. ADD the following to Article 2 Project Consultant Services and Responsibilities:
  - 2.1.12 e-Builder. The Project Consultant shall use the Owner's Project Management software, e-Builder, as a conduit for all project management tasks, including, but not limited to: communications to, from and between Owner, Project Consultant and CM; pay applications/invoicing; requests for change orders and change orders;

material, equipment and systems submittals; requests for information; Architect's Supplemental Instructions; SMWBE Monthly Utilization Reporting; periodic Project observations; Weekly Progress Reports and meeting minutes.

Licenses shall be provided to Project Consultant to permit access and use of e-Builder for all projects awarded by Owner. Such license(s) shall be valid throughout the duration of the project(s). See Article 3.1.2.5 below for license request instructions.

- 2.1.12.1 Forms Module. The e-Builder Forms Module shall be used as the exclusive method to create Action Items that require a response from another Project Construction Team member. The required use of the Forms Module includes ALL e-mailed communications.
- 2.1.12.2 Work Flows. Any and all responses or required responses to an open Action Item or to an initiated Work Flow process shall be input and managed through e-Builder. Work Flow processes that will be executed through e-Builder include but are not limited to those processes identified in Article 3.1.2 above.
- 2.1.12.3 Calendar Module. The identification of Project events and required deliverables shall be input and maintained in the Calendar Module. At a minimum, such events include bi-weekly design meetings (while in design), weekly construction meetings, public meetings for the project (ex. Project Charter Meetings, etc.) and other design and/or construction milestones and deadlines.
- 2.1.12.4 Meetings. Information to be input into e-Agenda related to any meeting includes, but is not limited to an agenda, a reminder of the meeting (which much occur a minimum of two (2) days prior to the meeting), meeting minutes (using the approved meeting minutes template) and confirmation of actual meeting attendees.
- 2.1.12.5Access to e-Builder and Licensing. Project Consultant shall designate and identify the employee(s) that shall personally access e-Builder, the projects to which the employee(s) is assigned, and the employee(s)'s duties and responsibilities as it relates to e-Builder.

This information together with a request for licensing shall be sent to Atkins, Program Controls Support, telephone number (754) 321-1537, eBuilderLicense@browardschools.com. Upon receipt, review and

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Architectural/Engineering Services Agreement - Amendment

acceptance of the request, access information and logins shall be provided to Project Consultant.

Training shall be coordinated, scheduled and provided to those provided access and licenses by Atkins. Additional training may be provided based on availability.

- 3. In the event of conflict between the provisions of the Agreement and the provisions contained herein, the provisions of the following documents shall take precedence in this order:
  - a) This First Amendment; and
  - b) The Agreement.

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- 4. <u>Other Provisions Remain in Force.</u> Except as expressly provided herein, all other portions of the Agreement, as may have been previously amended, remain in full force and effect.
- 5. <u>Authority:</u> Each person signing this First Amendment on behalf of either party warrants that he or she has full legal power to execute this First Amendment on behalf of the party for whom he or she is signing it to bind and obligate such party with respect to all provisions contained in this First Amendment.

IN WITNESS WHEREOF, the parties hereto have caused this First Amendment to be executed and their Corporate Seal affixed by and through their proper offices, thereunto duly authorized on this day and year first above written.

ATTEST THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA

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Robert W. Runcie, Superintendent of Schools

Heather P. Brinkworth, Chair

Approved as to Form and Legal Content:

Office of the General Øgunsel

## FOR PROJECT CONSULTANT

| (Corporate Seal)<br>ATTEST | 5      |
|----------------------------|--------|
| ATTEST of CO               | ary    |
| JORGE WACES, Witne         | <br>SS |
| ROBERT CASTROVINCI, Witne  | <br>SS |

Song & Associates, Inc.

Young-Sock P. Song, President

AR0013670

Project Consultant's **Registration Number** 

STATE OF FLORIDA COUNTY OF BROWARD

The foregoing instrument was acknowledged before me this 4 day of 4, 2019 by Young-Sook P. Song of <u>Song & Associates, Inc.</u> on behalf of the corporation or agency.

He/she is personally known to me or produced as Identification and did/did not first take an oath.

My commission expires:

(SEAL)



Perry Douglass Commission # FF987812 Expires: May 1, 2020 Bonded thru Aaron Notary

Signature, Notary Public

Printed Name of Notary

The School Board of Broward County, Florida Architectural/Engineering Services Agreement - Amendment

# FIRST AMENDMENT TO PROFESSIONAL SERVICES AGREEMENT

## BETWEEN THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA AND PROJECT CONSULTANT FOR ARCHITECTURAL/ ENGINEERING SERVICES

This First Amendment to the Professional Services Agreement ("Agreement") between The School Board of Broward County, Florida (hereinafter referred to as "Owner") and Song & Associates, Inc. (hereinafter referred to as "Project Consultant") for architectural/engineering services dated the 26<sup>th</sup> day of September, 2017, is entered into this 6<sup>th</sup> day of August, 2019 by and between the Owner and the Project Consultant.

| For the project known as: | J.P. Taravella High School       |
|---------------------------|----------------------------------|
|                           | Project No. P.001942             |
|                           | <b>SMART Program Renovations</b> |

WHEREAS, the Owner and Project Consultant acknowledge and agree that the Agreement between Owner and Project Consultant dated the 26<sup>th</sup> day of September, 2017, is in full force and effect; and

WHEREAS, it has been determined that it is in the best interest of the Owner to require the Project Consultant to use the Owner's e-Builder Project Management software on the abovereferenced project; and

WHEREAS, the Project Consultant has agreed to revise the Agreement to incorporate the required use of e-Builder.

NOW, THEREFORE, in consideration of the premises and of the mutual covenants contained herein and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the Parties hereby agree as follows:

- <u>Recitals</u>. The Parties agree that the foregoing recitals are true and correct and that such recitals are incorporated herein by reference.
- 2. ADD the following to Article 2 Project Consultant Services and Responsibilities:
  - 2.1.12 e-Builder. The Project Consultant shall use the Owner's Project Management software, e-Builder, as a conduit for all project management tasks, including, but not limited to: communications to, from and between Owner, Project Consultant and CM; pay applications/invoicing; requests for change orders and change orders;

material, equipment and systems submittals; requests for information; Architect's Supplemental Instructions; SMWBE Monthly Utilization Reporting; periodic Project observations; Weekly Progress Reports and meeting minutes.

Licenses shall be provided to Project Consultant to permit access and use of e-Builder for all projects awarded by Owner. Such license(s) shall be valid throughout the duration of the project(s). See Article 3.1.2.5 below for license request instructions.

- 2.1.12.1 Forms Module. The e-Builder Forms Module shall be used as the exclusive method to create Action Items that require a response from another Project Construction Team member. The required use of the Forms Module includes ALL e-mailed communications.
- 2.1.12.2 Work Flows. Any and all responses or required responses to an open Action Item or to an initiated Work Flow process shall be input and managed through e-Builder. Work Flow processes that will be executed through e-Builder include but are not limited to those processes identified in Article 3.1.2 above.
- 2.1.12.3 Calendar Module. The identification of Project events and required deliverables shall be input and maintained in the Calendar Module. At a minimum, such events include bi-weekly design meetings (while in design), weekly construction meetings, public meetings for the project (ex. Project Charter Meetings, etc.) and other design and/or construction milestones and deadlines.
- 2.1.12.4 Meetings. Information to be input into e-Agenda related to any meeting includes, but is not limited to an agenda, a reminder of the meeting (which much occur a minimum of two (2) days prior to the meeting), meeting minutes (using the approved meeting minutes template) and confirmation of actual meeting attendees.
- 2.1.12.5Access to e-Builder and Licensing. Project Consultant shall designate and identify the employee(s) that shall personally access e-Builder, the projects to which the employee(s) is assigned, and the employee(s)'s duties and responsibilities as it relates to e-Builder.

This information together with a request for licensing shall be sent to Atkins, Program Controls Support, telephone number (754) 321-1537, eBuilderLicense@browardschools.com. Upon receipt, review and

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acceptance of the request, access information and logins shall be provided to Project Consultant.

Training shall be coordinated, scheduled and provided to those provided access and licenses by Atkins. Additional training may be provided based on availability.

- 3. In the event of conflict between the provisions of the Agreement and the provisions contained herein, the provisions of the following documents shall take precedence in this order:
  - a) This First Amendment; and
  - b) The Agreement.

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- 4. <u>Other Provisions Remain in Force.</u> Except as expressly provided herein, all other portions of the Agreement, as may have been previously amended, remain in full force and effect.
- 5. <u>Authority:</u> Each person signing this First Amendment on behalf of either party warrants that he or she has full legal power to execute this First Amendment on behalf of the party for whom he or she is signing it to bind and obligate such party with respect to all provisions contained in this First Amendment.

IN WITNESS WHEREOF, the parties hereto have caused this First Amendment to be executed and their Corporate Seal affixed by and through their proper offices, thereunto duly authorized on this day and year first above written.

**ATTEST THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA** 

(SEAL)

Robert W. Runcie, Superintendent of Schools

Heather P. Brinkworth, Chair

Approved as to Form and Legal Content:

Office of the General & unsel

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The School Board of Broward County, Florida Architectural/Engineering Services Agreement – Amendment

## FOR PROJECT CONSULTANT



Song & Associates, Inc.

Young-Sook P. Song, President

AR 6013/070

Project Consultant's Registration Number

STATE OF FLORIDA COUNTY OF BROWARD

The foregoing instrument was acknowledged before me this 4 day of 300, 2019 by Young-Sook P. Song of Song & Associates, Inc. on behalf of the corporation or agency.

He/she is personally known to me or produced \_\_\_\_\_\_ as Identification and did/did not first take an oath.

My commission expires:

(SEAL)



Perry Douglass Commission # FF987812 Expires: May 1, 2020 Bonded thru Aaron Notary

Signature, Notary Public

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Printed Name of Notary

The School Board of Broward County, Florida Architectural/Engineering Services Agreement – Amendment

# FIRST AMENDMENT TO PROFESSIONAL SERVICES AGREEMENT

#### BETWEEN

## THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA AND PROJECT CONSULTANT FOR ARCHITECTURAL/ ENGINEERING SERVICES

This First Amendment to the Professional Services Agreement ("Agreement") between The School Board of Broward County, Florida (hereinafter referred to as "Owner") and Song & Associates, Inc. (hereinafter referred to as "Project Consultant") for architectural/engineering services dated the 26<sup>th</sup> day of September, 2017, is entered into this 6<sup>th</sup> day of August, 2019 by and between the Owner and the Project Consultant.

| For the project known as: | <b>Plantation High School</b>    |
|---------------------------|----------------------------------|
|                           | Project No. P.001916             |
|                           | <b>SMART Program Renovations</b> |

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WHEREAS, the Owner and Project Consultant acknowledge and agree that the Agreement between Owner and Project Consultant dated the 26<sup>th</sup> day of September, 2017, is in full force and effect; and

WHEREAS, it has been determined that it is in the best interest of the Owner to require the Project Consultant to use the Owner's e-Builder Project Management software on the abovereferenced project; and

WHEREAS, the Project Consultant has agreed to revise the Agreement to incorporate the required use of e-Builder.

NOW, THEREFORE, in consideration of the premises and of the mutual covenants contained herein and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the Parties hereby agree as follows:

- 1. <u>Recitals</u>. The Parties agree that the foregoing recitals are true and correct and that such recitals are incorporated herein by reference.
- 2. ADD the following to Article 2 Project Consultant Services and Responsibilities:
  - 2.1.12 e-Builder. The Project Consultant shall use the Owner's Project Management software, e-Builder, as a conduit for all project management tasks, including, but not limited to: communications to, from and between Owner, Project Consultant and CM; pay applications/invoicing; requests for change orders and change orders;

material, equipment and systems submittals; requests for information; Architect's Supplemental Instructions; SMWBE Monthly Utilization Reporting; periodic Project observations; Weekly Progress Reports and meeting minutes.

Licenses shall be provided to Project Consultant to permit access and use of e-Builder for all projects awarded by Owner. Such license(s) shall be valid throughout the duration of the project(s). See Article 3.1.2.5 below for license request instructions.

- 2.1.12.1 Forms Module. The e-Builder Forms Module shall be used as the exclusive method to create Action Items that require a response from another Project Construction Team member. The required use of the Forms Module includes ALL e-mailed communications.
- 2.1.12.2 Work Flows. Any and all responses or required responses to an open Action Item or to an initiated Work Flow process shall be input and managed through e-Builder. Work Flow processes that will be executed through e-Builder include but are not limited to those processes identified in Article 3.1.2 above.
- 2.1.12.3 Calendar Module. The identification of Project events and required deliverables shall be input and maintained in the Calendar Module. At a minimum, such events include bi-weekly design meetings (while in design), weekly construction meetings, public meetings for the project (ex. Project Charter Meetings, etc.) and other design and/or construction milestones and deadlines.
- 2.1.12.4 Meetings. Information to be input into e-Agenda related to any meeting includes, but is not limited to an agenda, a reminder of the meeting (which much occur a minimum of two (2) days prior to the meeting), meeting minutes (using the approved meeting minutes template) and confirmation of actual meeting attendees.
- 2.1.12.5Access to e-Builder and Licensing. Project Consultant shall designate and identify the employee(s) that shall personally access e-Builder, the projects to which the employee(s) is assigned, and the employee(s)'s duties and responsibilities as it relates to e-Builder.

This information together with a request for licensing shall be sent to Atkins, Program Controls Support, telephone number (754) 321-1537, eBuilderLicense@browardschools.com. Upon receipt, review and acceptance of the request, access information and logins shall be provided to Project Consultant.

Training shall be coordinated, scheduled and provided to those provided access and licenses by Atkins. Additional training may be provided based on availability.

- 3. In the event of conflict between the provisions of the Agreement and the provisions contained herein, the provisions of the following documents shall take precedence in this order:
  - a) This First Amendment; and
  - b) The Agreement.

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- 4. <u>Other Provisions Remain in Force.</u> Except as expressly provided herein, all other portions of the Agreement, as may have been previously amended, remain in full force and effect.
- 5. <u>Authority:</u> Each person signing this First Amendment on behalf of either party warrants that he or she has full legal power to execute this First Amendment on behalf of the party for whom he or she is signing it to bind and obligate such party with respect to all provisions contained in this First Amendment.

IN WITNESS WHEREOF, the parties hereto have caused this First Amendment to be executed and their Corporate Seal affixed by and through their proper offices, thereunto duly authorized on this day and year first above written.

ATTEST THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA

SEAL

Robert W. Runcie, Superintendent of Schools

Heather P. Brinkworth, Chair

Approved as to Form and Legal Content:

Office of the General Cornsel

## FOR PROJECT CONSULTANT

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Song & Associates, Inc.

Young-Sook P. Song, President

AR 0013670

Project Consultant's Registration Number

STATE OF FLORIDA COUNTY OF BROWARD

The foregoing instrument was acknowledged before me this 14 day of 302, 2019 by Young-Sook P. Song of <u>Song & Associates, Inc.</u> on behalf of the corporation or agency.

He/she is personally known to me or produced \_\_\_\_\_\_\_ as Identification and did/did not first take an oath.

My commission expires:

(SEAL)



Perry Douglass Commission # FF987812 Expires: May 1, 2020 Bonded thru Aaron Notary

Signature, Natary Public

Printed Name of Notary

The School Board of Broward County, Florida Architectural/Engineering Services Agreement – Amendment

# THIRD AMENDMENT TO PROFESSIONAL SERVICES AGREEMENT

#### BETWEEN THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA AND PROJECT CONSULTANT FOR ARCHITECTURAL/ ENGINEERING SERVICES

This Third Amendment to the Professional Services Agreement ("Agreement") between The School Board of Broward County, Florida (hereinafter referred to as "Owner") and Zyscovich, Inc. (hereinafter referred to as "Project Consultant") for architectural/engineering services dated the 7<sup>th</sup> day of February, 2017, is entered into this 6<sup>th</sup> day of August, 2019 by and between the Owner and the Project Consultant.

| For the project known as: | <b>Cypress Bay High School</b>   |
|---------------------------|----------------------------------|
|                           | Project No. P.001774             |
|                           | <b>SMART Program Renovations</b> |

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WHEREAS, the Owner and Project Consultant acknowledge and agree that the Agreement between Owner and Project Consultant dated the 7<sup>th</sup> day of February, 2017, is in full force and effect as revised by the First Amendment dated January 17, 2018 and the Second Amendment dated February 20, 2019; and

WHEREAS, it has been determined that it is in the best interest of the Owner to require the Project Consultant to use the Owner's e-Builder Project Management software on the abovereferenced project; and

WHEREAS, the Project Consultant has agreed to revise the Agreement to incorporate the required use of e-Builder.

NOW, THEREFORE, in consideration of the premises and of the mutual covenants contained herein and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the Parties hereby agree as follows:

- <u>Recitals</u>. The Parties agree that the foregoing recitals are true and correct and that such recitals are incorporated herein by reference.
- 2. ADD the following to Article 2 Project Consultant Services and Responsibilities:
  - 2.1.12 e-Builder. The Project Consultant shall use the Owner's Project Management software, e-Builder, as a conduit for all project management tasks, including, but not limited to: communications to, from and between Owner, Project Consultant

and CM; pay applications/invoicing; requests for change orders and change orders; material, equipment and systems submittals; requests for information; Architect's Supplemental Instructions; SMWBE Monthly Utilization Reporting; periodic Project observations; Weekly Progress Reports and meeting minutes.

Licenses shall be provided to Project Consultant to permit access and use of e-Builder for all projects awarded by Owner. Such license(s) shall be valid throughout the duration of the project(s). See Article 3.1.2.5 below for license request instructions.

- 2.1.12.1 Forms Module. The e-Builder Forms Module shall be used as the exclusive method to create Action Items that require a response from another Project Construction Team member. The required use of the Forms Module includes ALL e-mailed communications.
- 2.1.12.2 Work Flows. Any and all responses or required responses to an open Action Item or to an initiated Work Flow process shall be input and managed through e-Builder. Work Flow processes that will be executed through e-Builder include but are not limited to those processes identified in Article 3.1.2 above.
- 2.1.12.3 Calendar Module. The identification of Project events and required deliverables shall be input and maintained in the Calendar Module. At a minimum, such events include bi-weekly design meetings (while in design), weekly construction meetings, public meetings for the project (ex. Project Charter Meetings, etc.) and other design and/or construction milestones and deadlines.
- 2.1.12.4 Meetings. Information to be input into e-Agenda related to any meeting includes, but is not limited to an agenda, a reminder of the meeting (which much occur a minimum of two (2) days prior to the meeting), meeting minutes (using the approved meeting minutes template) and confirmation of actual meeting attendees.
- 2.1.12.5Access to e-Builder and Licensing. Project Consultant shall designate and identify the employee(s) that shall personally access e-Builder, the projects to which the employee(s) is assigned, and the employee(s)'s duties and responsibilities as it relates to e-Builder.

This information together with a request for licensing shall be sent to Atkins, Program Controls Support, telephone number (754) 321-1537,

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<u>eBuilderLicense@browardschools.com</u>. Upon receipt, review and acceptance of the request, access information and logins shall be provided to Project Consultant.

Training shall be coordinated, scheduled and provided to those provided access and licenses by Atkins. Additional training may be provided based on availability.

- 3. In the event of conflict between the provisions of the Agreement and the provisions contained herein, the provisions of the following documents shall take precedence in this order:
  - a) This Third Amendment; and
  - b) The Second Amendment; and
  - c) The First Amendment; and
  - d) The Agreement.

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- 4. <u>Other Provisions Remain in Force.</u> Except as expressly provided herein, all other portions of the Agreement, as may have been previously amended, remain in full force and effect.
- 5. <u>Authority:</u> Each person signing this Third Amendment on behalf of either party warrants that he or she has full legal power to execute this Third Amendment on behalf of the party for whom he or she is signing it to bind and obligate such party with respect to all provisions contained in this Third Amendment.

IN WITNESS WHEREOF, the parties hereto have caused this Third Amendment to be executed and their Corporate Seal affixed by and through their proper offices, thereunto duly authorized on this day and year first above written.

ATTEST THE SCHOOL BOARD OF **BROWARD COUNTY, FEORIDA** 

(SEAL) 1.4

W. Runcie, Superintendent of Schools Robert

Heather P. Brinkworth, Chair

Approved as to Form and Legal Content:

Office of the General Counsel

| FOR PROJEC  | T CONSULTANT                                     |
|---|--|
| AFFEST:<br>Mario Suarez<br>Mario Suarez<br>Jor-<br>Debra Vanzant<br>Mun Mario, Witness<br>Adriana Santana | Zyscovich, Inc.<br>Jose Murguido, Vice President |
| Idriana Santana, Witness  | AR0010670<br>Project Consultant's                |
| STATE OF FLORIDA )<br>)<br>COUNTY OF BROWARD )  | Registration Number                              |

The foregoing instrument was acknowledged before me this <u>6</u> day of <u>June</u>, 2019 by Jose Murguido of <u>Zyscovich, Inc.</u> on behalf of the corporation or agency.

<u>He/she is personally known to me or produced</u> as Identification and did/did not first take an oath.

My commission expires: 01/28/2022

Notary Public State of Florida Angela R Davidson My Commission GG 179817

Expires 01/28/2022

(SEAL)

Signature, Notary Public

Angela R. Davidson

Printed Name of Notary

The School Board of Broward County, Florida Architectural/Engineering Services Agreement - Amendment

# SECOND AMENDMENT TO PROFESSIONAL SERVICES AGREEMENT

#### BETWEEN

# THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA AND PROJECT CONSULTANT FOR ARCHITECTURAL/ ENGINEERING SERVICES

This Second Amendment to the Professional Services Agreement ("Agreement") between The School Board of Broward County, Florida (hereinafter referred to as "Owner") and Zyscovich, Inc. (hereinafter referred to as "Project Consultant") for architectural/engineering services dated the 16<sup>th</sup> day of May, 2017, is entered into this 6<sup>th</sup> day of August, 2019 by and between the Owner and the Project Consultant.

| For the project known as: | Falcon Cove Middle School        |
|---------------------------|----------------------------------|
|                           | Project No. P.001902             |
|                           | <b>SMART Program Renovations</b> |

**.** 

WHEREAS, the Owner and Project Consultant acknowledge and agree that the Agreement between Owner and Project Consultant dated the 16<sup>th</sup> day of May, 2017, is in full force and effect as revised by the First Amendment dated July 24, 2018; and

WHEREAS, it has been determined that it is in the best interest of the Owner to require the Project Consultant to use the Owner's e-Builder Project Management software on the abovereferenced project; and

WHEREAS, the Project Consultant has agreed to revise the Agreement to incorporate the required use of e-Builder.

NOW, THEREFORE, in consideration of the premises and of the mutual covenants contained herein and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the Parties hereby agree as follows:

- 1. <u>Recitals</u>. The Parties agree that the foregoing recitals are true and correct and that such recitals are incorporated herein by reference.
- 2. ADD the following to Article 2 Project Consultant Services and Responsibilities:
  - 2.1.12 e-Builder. The Project Consultant shall use the Owner's Project Management software, e-Builder, as a conduit for all project management tasks, including, but not limited to: communications to, from and between Owner, Project Consultant and CM; pay applications/invoicing; requests for change orders and change orders;

material, equipment and systems submittals; requests for information; Architect's Supplemental Instructions; SMWBE Monthly Utilization Reporting; periodic Project observations; Weekly Progress Reports and meeting minutes.

Licenses shall be provided to Project Consultant to permit access and use of e-Builder for all projects awarded by Owner. Such license(s) shall be valid throughout the duration of the project(s). See Article 3.1.2.5 below for license request instructions.

- 2.1.12.1 Forms Module. The e-Builder Forms Module shall be used as the exclusive method to create Action Items that require a response from another Project Construction Team member. The required use of the Forms Module includes ALL e-mailed communications.
- 2.1.12.2 Work Flows. Any and all responses or required responses to an open Action Item or to an initiated Work Flow process shall be input and managed through e-Builder. Work Flow processes that will be executed through e-Builder include but are not limited to those processes identified in Article 3.1.2 above.
- 2.1.12.3 Calendar Module. The identification of Project events and required deliverables shall be input and maintained in the Calendar Module. At a minimum, such events include bi-weekly design meetings (while in design), weekly construction meetings, public meetings for the project (ex. Project Charter Meetings, etc.) and other design and/or construction milestones and deadlines.
- 2.1.12.4 Meetings. Information to be input into e-Agenda related to any meeting includes, but is not limited to an agenda, a reminder of the meeting (which much occur a minimum of two (2) days prior to the meeting), meeting minutes (using the approved meeting minutes template) and confirmation of actual meeting attendees.
- 2.1.12.5Access to e-Builder and Licensing. Project Consultant shall designate and identify the employee(s) that shall personally access e-Builder, the projects to which the employee(s) is assigned, and the employee(s)'s duties and responsibilities as it relates to e-Builder.

This information together with a request for licensing shall be sent to Atkins, Program Controls Support, telephone number (754) 321-1537, eBuilderLicense@browardschools.com. Upon receipt, review and

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acceptance of the request, access information and logins shall be provided to Project Consultant.

Training shall be coordinated, scheduled and provided to those provided access and licenses by Atkins. Additional training may be provided based on availability.

- 3. In the event of conflict between the provisions of the Agreement and the provisions contained herein, the provisions of the following documents shall take precedence in this order:
  - a) This Second Amendment; and
  - b) The First Amendment; and
  - c) The Agreement.

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- Other Provisions Remain in Force. Except as expressly provided herein, all other portions
  of the Agreement, as may have been previously amended, remain in full force and effect.
- 5. <u>Authority</u>: Each person signing this Second Amendment on behalf of either party warrants that he or she has full legal power to execute this Second Amendment on behalf of the party for whom he or she is signing it to bind and obligate such party with respect to all provisions contained in this Second Amendment.

IN WITNESS WHEREOF, the parties hereto have caused this Second Amendment to be executed and their Corporate Seal affixed by and through their proper offices, thereunto duly authorized on this day and year first above written.

(SEAL)

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ATTEST THE SCHOOL BOARD OF **BROWARD COUNTY, FLORIDA** 

Robert W. Runcie, Superintendent of Schools

Heather P. Brinkworth, Chair

Approved as to Form and Legal Content:

Office of the General Coursel

#### FOR PROJECT CONSULTANT

(Corporate Seal) ATTEST: Mario Suarez ecretary Debra Vanzant Witness Adriana Santana Witness

Zyscoyich, Inc. Jose Murguido, Vice President

AR0010670

Project Consultant's Registration Number

STATE OF FLORIDA COUNTY OF BROWARD

The foregoing instrument was acknowledged before me this <u>6</u> day of <u>June</u>, 2019 by Jose Murguido of <u>Zyscovich, Inc.</u> on behalf of the corporation or agency.

He/she is personally known to me or produced \_\_\_\_\_\_\_\_\_ as Identification and did/did not first take an oath.

)

My commission expires: 01/28/2022

(SEAL)

Notary Public State of Florida Angela R Davidson Commission GG 179817 pires 01/28/2022

Signature, Notary Public

Angela R. Davidson Printed Name of Notary

The School Board of Broward County, Florida Architectural/Engineering Services Agreement - Amendment